



# The Sustainable Engineering Society

...engineering in harmony with ecology

## SUSTAINABLE ENGINEERING SOCIETY (QLD)

### NOTICE OF ANNUAL GENERAL MEETING

The Annual General Meeting (AGM) of the Sustainable Engineering Society (SENG), Engineers Australia, Queensland Division, will be held on **Tuesday 4 June 2013** at 6:30pm, at the Ship Inn, South Brisbane.

Any member of Engineers Australia is welcome to attend the AGM.

The SENG is a voluntary body of professionals in the Sustainability and Environmental Engineering fields. The Society organises technical presentations, workshops and symposia, and provides comment on sustainability related issues.

*Nominations are requested for those wishing to be Committee Members or Observers of the SENG in the year 2013/2014.*

To nominate for the committee you need to complete the nomination form:

- ◆ The nomination form, which states the name of the nominee, a proposer and seconder, and agreement from the nominee. All three persons must be members (of any grade) of the Institution.

Being a Committee Member of the SENG involves:

- ◆ Attending a Society committee meeting once a month.  
The meeting is usually held at Engineering House, at 4:00pm on the 4<sup>th</sup> Tuesday of each month. The meeting is normally followed by the monthly SENG technical seminar, running from 6 to 7:00pm, concluding with supper and networking.
- ◆ Taking on a role in SENG activities during the year. This may involve:
  - ◆ Fulfilling one of the positions on the committee, e.g. Chair, Vice-Chair, Secretary, Honorary Treasurer.
  - ◆ Assisting in organising one of the regular technical sessions.
  - ◆ Assisting in organising other events such as site visits, workshops, training courses, or the Annual Student Evening.
  - ◆ Liaising with Qld Division office of Engineers Australia and attending PDSC meetings.
  - ◆ Managing SENG Qld's mailing/email list.
  - ◆ Upkeeping SENG Qld's web page.
  - ◆ Liaison with organisations in similar fields such as EIANZ, QELA, Water Panel, EWB, AWA, WMAA etc.
  - ◆ Review of documents or response to requests to the SENG.
  - ◆ Comment on current issues in the Sustainability and Environmental fields.

Nominees may wish to nominate as an Observer rather than a Committee Member. Observers receive copies of SENG minutes but are not expected to attend every meeting. Observers are generally expected to provide input to the committee at least once a year, perhaps by participating in organising an event such as the Annual Student evening, providing SENG with information about activities in their area of interest, or serving on a specific sub-committee. Observer status may suit members wishing to contribute, but who are heavily involved in other organisations, or perhaps from regional areas where meeting attendance is difficult.

The Chair of the SENG committee for the year 2013/2014 will be selected by, and from, the existing committee. Committee Members and Observers of the SENG for the year 2013/2014 will be selected by those attending the AGM, by ballot if required. Other roles in the committee may be selected at the AGM, or at the first committee meeting following the AGM.

Nominations for the SENG should be sent to Division Office, or by email to SENG secretary Daniela de los Rios la Rosa at [ddlrios@caltex.com.au](mailto:ddlrios@caltex.com.au)

Nominations will be accepted up to the opening of the AGM.

Sandy Stewart  
Chair  
SENG Qld

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